



UNIVERSITY OF
GEORGIA

UNIVERSITY LIBRARIES

— Program Lead, Digital Library of Georgia —

The University of Georgia (UGA) Libraries seeks an innovative, service-oriented individual for the position of Digital Library of Georgia (DLG) Program Lead. The successful candidate will manage DLG projects, outreach, and the network of stakeholders and contributors. This faculty Librarian position reports to the Director of Discovery and Digital Services; participates in professional activities; and serves on library, university, and statewide committees.

The position will serve as the primary point of contact for all DLG activities. This role will build and maintain relationships within the state archival and cultural heritage communities; collaborate closely with state organizations like GALILEO (Georgia's Virtual Library) and Georgia Public Library Service (GPLS); manage DLG projects; engage in outreach and training efforts; help to pursue outside funding for digital collections activities; be an active participant in the national archives and digital collections communities; and serve on Library, campus, regional, and national organizations and initiatives.

DLG is an award-winning GALILEO program based at UGA Libraries. The DLG works together with Georgia's libraries, archives, museums, and other institutions of cultural heritage to provide access to the cultural and historical resources of the state. This mission is accomplished through the ongoing development, maintenance, and preservation of digital collections and online digital library resources including the DLG website, Civil Rights Digital Library, and Georgia Historic Newspapers.

Discovery and Digital Services is a new unit within the UGA Libraries recently formed as a result of our organizational assessment work. The unit is responsible for metadata and imaging services; digital and physical newspaper management; archival digital stewardship; and management of libraries applications including the ILS, OPAC, discovery layers, and main website.

The UGA Libraries' participates in statewide partnerships and consortia efforts, such as the GALILEO initiative and GALILEO Interconnected Libraries (GIL). GALILEO includes more than 3000 institutions; among them are the universities and colleges of the University System of Georgia and Technical College System of Georgia along with Georgia K-12 schools, public libraries and some private higher education and K12 institutions. GALILEO programs include the statewide research portal, the DLG, Affordable Learning Georgia, GALILEO Interconnected Libraries (GIL), and other related projects. GALILEO and UGA are the two primary stakeholders in the Digital Library of Georgia.

Please consider applying at www.ugajobsearch.com/postings/407789

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Responsibilities:

- Serves as the primary point of contact for DLG stakeholders and contributors;
- Builds and maintains relationships within the state archival and cultural heritage communities and, in partnership with representatives from GALILEO and GPLS, provides consultations and trainings to cultural heritage organizations undertaking activities relating to digital collections;
- Initiates and manages DLG projects including the annual sub-granting program by managing the application and selection process, timelines and budgets, and maintaining stakeholder communication;
- Assists the Director of Discovery and Digital Services in strategic planning for the department including development of DLG outreach and programming goals and assessment of goal progress;
- Assists the Director of Discovery and Digital Services in pursuing outside sources of funding for the creation, access, and maintenance of digital collections;
- Facilitates collaboration between organizations within the state to aid in archival digital projects and support digital collections work;
- Collaborates with representatives from DLG contributors, GALILEO, GPLS, and UGA Libraries to create promotional campaigns and content that engage, inform, and motivate;
- Works with the Director of Discovery and Digital Services and GALILEO/GIL staff to plan, test, implement, and launch enhanced system capabilities and functionality as needed;
- Serves as the departmental contact for GALILEO help desk tickets and social media;
- Represents the Libraries and GALILEO by participating in associations and professional meetings at state, regional, and national levels;
- Fulfills faculty expectations for librarianship and service as required for promotion.



Salary and Benefits:

Minimum salary begins at \$70,000.

UGA librarians are non-tenured faculty members. UGA offers an attractive benefits program including a choice of health and retirement plans, dental plan, vision plan, tuition remission, paid relocation, 21 days annual leave, 12 days sick leave, and 13 paid holidays. This position may be subject to telework.

The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact Central HR (hrweb@uga.edu).

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Preferred Knowledge, Skills, Abilities and/or Competencies

- Ability to establish and maintain effective working relationships with cultural heritage institutions of various types, sizes, and resource levels;
- Familiarity with resource description practices and an understanding of metadata standards, controlled vocabularies, taxonomies, and ontologies;
- Familiarity with archival digitization and preservation methods;
- Familiarity with current trends and issues in copyright and open access;
- Excellent oral and written communication skills and the ability to communicate technical information to a general audience and to interact effectively with students, library professionals, and the general public;
- Familiarity of digital media marketing and social media services;
- Ability to work collaboratively with colleagues across organizations in a complex and changing environment;
- Demonstrated skills in project management and problem solving;
- Ability to embrace change, think creatively and work independently;
- Ability to learn, use, and teach technologies and standards for collections management, delivery, and preservation.

Minimum Qualifications:

- An ALA-accredited Master's in Library and Information Science or relevant advanced degree.

Additional Requirements:

- 2 or more years work experience in an academic or research library.

Candidates will be considered at the rank of Librarian I, II, III, or IV

- To be considered at the level of Librarian/Archivist II, candidates must have 2 years of professional experience after completion of their master's degree in librarianship/information science, or 2 years of professional experience after completion of their terminal degree in a related field.
- To be considered at the level of Librarian/Archivist III, candidates must have 5 years of professional experience after completion of their master's degree in librarianship/information science, or 5 years of professional experience after completion of their terminal degree in a related field.
- To be considered at the level of Librarian/Archivist IV, candidates must have 10 years of professional experience after completion of their master's degree in librarianship/information science, or 10 years of professional experience after completion of their terminal degree in a related field.

For more information about the requirements for the Librarian ranks, please visit this link: [Guidelines for Librarian/Archivist Faculty Rank and Promotion](#)

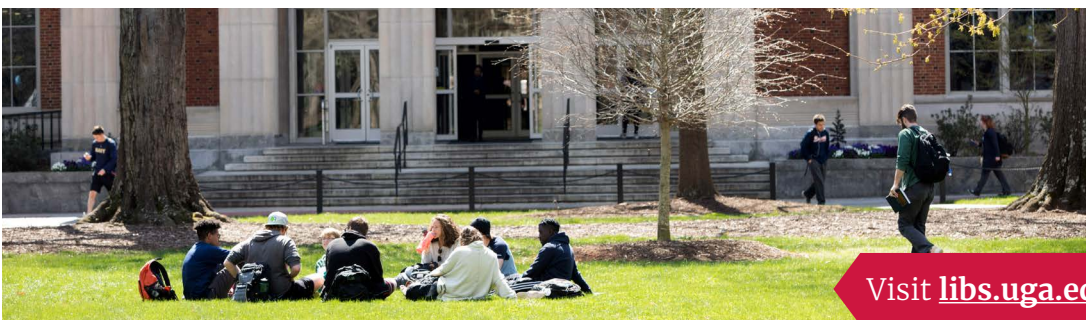
About the University of Georgia

Since our founding in 1785, the University of Georgia has operated as Georgia's oldest, most comprehensive, and most diversified institution of higher education (<https://www.uga.edu/>). The proof is in our more than 235 years of academic and professional achievements and our continual commitment to higher education. UGA is currently ranked among the top 20 public universities in U.S. News & World Report. The University's main campus is located in Athens, approximately 65 miles northeast of Atlanta, with extended campuses in Atlanta, Griffin, Gwinnett, and Tifton. UGA employs approximately 3,000 faculty and more than 7,700 full-time staff. The University's enrollment exceeds 40,000 students including over 30,000 undergraduates and over 10,000 graduate and professional students. Academic programs reside in 18 schools and colleges, as well as a medical partnership with Augusta University housed on the UGA Health Sciences Campus in Athens.



About University Libraries

The UGA Libraries advance the University of Georgia's mission by providing the best possible access to recorded knowledge, actively contributing to the success of students and faculty through teaching and research services provided in physical and virtual environments, exemplifying the University's strategic priority to serve the people of Georgia and beyond, and upholding the University's commitment to inclusive excellence. A member of the Association of Research Libraries with 75 faculty librarians and archivists, 150 staff and nearly 200 student workers, the UGA Libraries receive more than three million visits per year on average and provide services at nine locations across the Athens campus, among them the Main Library, Miller Learning Center, McBay Science Library, Special Collections Libraries, and Health Sciences Carnegie Library. The UGA Libraries offer nationally distinctive special collections related to Georgia's history, politics, and public policy, and preserves one of the foremost media collections in public broadcasting. The UGA Libraries provide IT support for Georgia Library Learning Online (GALILEO), Georgia's statewide virtual library initiative, and is home to the UGA Press and Georgia Review literary journal. Please visit libs.uga.edu for more information.



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About the City of Athens

Just 65 miles northeast from Atlanta, Athens is a vibrant college town filled with creative energy. The city is located along the North Oconee River in Clarke County, in northeast Georgia just below the foothills of the Blue Ridge Mountains and only a few hours' drive from the Atlantic coast. In 1801 it was chosen as the site of Georgia's first state college and named Athens after the city in Greece. Today, Athens is considered one of the hippest small cities in America as well as one of the most progressive cities in the South.

Nicknamed the Classic City, Athens is best known for great music, a happening food scene, and of course the Georgia Bulldogs, winners of the 2021 College Football National Championship. In the spring, the city's Twilight Criterium, one of the country's largest cycling events, attracts both cyclists and spectators. Athfest, a local music festival held on outdoor stages and in venues around town takes place each summer, and the Hot Corner Festival celebrates the African American business community and culture each June. On autumn Saturdays the town swells as football fans flock to cheer on the University of Georgia Bulldogs. In recent years the town is becoming known around the Southeast for its great breweries like Creature Comforts and Terrapin. Filled with historic architecture and home to the State Botanical Garden of Georgia, Athens is a unique blend of traditional heritage and trend-setting southern culture.

In 1990, the city of Athens and Clarke County combined to form a unified government. Home to more than 100,000 residents, the top three employers include the University of Georgia, Piedmont Regional Healthcare System, and the Athens-Clarke County School District. With more than 12,000 enrolled students, the Athens-Clarke County School District is proud to serve a diverse population across 14 elementary schools, 4 middle schools, and 2 high schools, as well as an early learning center and community career academy



Special Instructions to Candidates:

Applicants should attach a 1-2 page letter of interest, a complete CV, and the names, titles, and contact information of three professional references. The University of Georgia Libraries wish to emphasize that preferred qualifications are not required and we are committed to helping our future colleagues

develop preferred knowledge, skills and abilities. Applicants are encouraged to communicate the ways in which their work meets required or preferred qualifications in ways that may not be obvious. Candidates are encouraged to submit their materials by January 17, 2025, however, the position will remain open until filled.



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Questions? Email libjobs@uga.edu